

Testing Department

PLAN OF ACTION for Irregularities



Plan of Action Component	Campus	Plan of Action
 Specifically address the irregularity type. 		
 What kind of changes will prevent the irregularity from occurring? 		
 Lists the individual steps involved in the plan. 		
 List specifically what the campus will do to prevent the irregularity. 		
 Give a timeline as to how and when the plan will be implemented. 		
Make this timeline realistic for your campus.		
 Describe how the campus will collect feedback regarding the effectiveness of the plan 		
 How will you verify that the plan is working? 		
 Provide specific corrective actions for the campus or individuals involved. 		
Names of individuals creating the	Action Plan:	
Print-Principal's Name	Signature	Date
Print-C.S. or Dean's Name	Signature	Date